



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

29 August 2025

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 4th September 2025 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the day before the meeting.**

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30 p.m. online at the Saltash Library Hub.

Yours sincerely,

S Burrows
Town Clerk / RFO

To:

Essa	Tamar	Trematon
A Ashburn R Bickford J Brady R Bullock (Chairman) L Mortimore P Samuels	S Gillies M Johns S Martin P Nowlan J Peggs J Suter	G McCaw S Miller B Samuels B Stoyel (Vice-Chairman)

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Full Town Council Meeting held on 7 August 2025 as a true and correct record. (Pages 6 - 19)
6. To receive and note the minutes of the Planning and Licensing Committee held on 19 August and consider any recommendations. (Pages 20 - 25)
7. To receive and note the minutes of the following Sub Committees and consider any recommendations;
 - a. Property Maintenance held on 14 August 2025; (Pages 26 - 31)
 - b. Devolution held on 28 August 2025; (Pages 32 - 34)
 - c. Station Property held on 28 August 2025;
 - d. Library held on 2 September 2025.
8. To receive the Chairman's report and consider any actions and associated expenditure. (Page 35)
9. To receive the Monthly Crime Figures and consider any actions. (Pages 36 - 37)
10. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure.

11. To receive a report from Community Area Partnerships and consider any actions and associated expenditure.
12. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.
13. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure. (Page 38)
14. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 39 - 42)
15. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure.
16. To consider Risk Management reports as may be received.
17. Finance:
 - a. To advise the receipts for July 2025; (Page 43)
 - b. To advise the payments for July 2025; (Pages 44 - 46)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 31 July 2025 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
18. To receive the notes from Saltash Town Team held on 11 August 2025 and consider any actions and associated expenditure. (Pages 47 - 51)
19. To receive an updated report on Churchtown Farm Nature Reserve and consider any actions and associated expenditure. (Pages 52 - 65)
(Pursuant to FTC held on 3.07.25 minute nr. 132/25/26)
20. To receive a report on the Plymouth Metro Working Group and consider any actions and associated expenditure. (Pages 66 - 67)
21. To receive a report on Cornwall Councils provision for Adult Education and consider any actions and associated expenditure. (Pages 68 - 74)
22. To receive a request from Oaklands Community Centre and consider any actions and associated expenditure. (Pages 75 - 76)

23. To receive a request from Saltash Together and consider any actions and associated expenditure. (Pages 77 - 81)

24. Planning: (Pages 82 - 84)

a. Applications for consideration:

PA25/05908

Tom Watson, National Grid – **Change of use of service pole 452461-2 form single service pole to a pole with LV mains connection (more than one service). Installation of one new service cable UG from pole 452461-2. Eastwood, Carkeel, Saltash**

Ward: Trematon

Date received: 19/08/2025

Response date: 09/09/25

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T0H7LXFG1WC00>

25. Meet your Councillors: The next scheduled meeting date Saturday 20 September 2025, in conjunction with Saltash Market Day.

26. Public Bodies (Admission to Meetings) Act 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

27. To consider any items referred from the main part of the agenda.

28. Public Bodies (Admission to Meetings) Act 1960:

To resolve that the public and press be re-admitted to the meeting.

29. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

30. Date of next meeting: Thursday 2 October at 7:00 p.m.

31. Common Seal:

I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.